



All Saints' C. of E. Primary School

Policy Subject: CHARGING AND REMISSIONS

Date: November 2025

Vision:

*Rooted in faith.
Growing through learning.
Enabling all to flourish.*



***Philippians 4:13 - 'I can face all things
through Christ who strengthens me'.***

The Designated Safeguarding Lead (DSL)

Joanne Ghosh – Head Teacher

The Deputy Designated Safeguarding Leads (D-DSLs)

Gemma Osafo – Deputy Head Teacher (maternity leave)

Louisa Ball – Inclusion Manager

Janet Sharp – KS2 Phase Leader

Online Safety Lead (OSL)

Janet Sharp – KS2 Phase Leader

Designated Member of Staff for Looked After Children

Louisa Ball – Inclusion Manager

Governors with Responsibility for Safeguarding

James Burn & Alex Millbrook

CHARGING AND REMISSIONS 2025/2026 ACADEMIC YEAR

Contents

<i>Safeguarding Statement</i>	2
<i>Aims</i>	3
<i>Introduction</i>	3
<i>Charges</i>	3
<i>General</i>	3
<i>Remissions</i>	3

Safeguarding Statement

The Governors and staff of All Saints' Church of England Primary School fully recognise the responsibilities and duty placed upon them to have arrangements to safeguard and promote the welfare of all pupils at the school. We recognise that all staff, including volunteers, have a full and active part to play in protecting pupils from harm.

Safeguarding and promoting the welfare of children is defined as:

- Protecting children from maltreatment
- Preventing impairment of children's mental and physical health or development
- Ensuring that children grow up in circumstances consistent with the provision of safe and effective care
- Taking action to enable all children to have the best outcomes

We believe that our school should provide a caring, positive, safe and stimulating environment in which pupils can learn and which promotes the social, physical and emotional wellbeing of each individual pupil, and which takes a child-centred approach.

The school recognises its responsibilities and duties to report Child Protection concerns to the social work service within Children's Services and to assist Children's Services in Child Protection enquiries and in supporting Children in Need.

This policy is in line with the London Child Protection Procedures 2017 (7th edition updated 25th September 2024), Working Together to Safeguard Children 2023, local guidance from the Wandsworth Safeguarding Children Partnership and Keeping Children Safe in Education 2024. Sometimes we may need to share information and work in partnership with other agencies when there are concerns about a child's welfare. We will ensure that our concerns about our pupils are discussed with his/her parents/carers first unless we have reason to believe that such a move would be contrary to the child's welfare.

Part of our legal duty to safeguard children may also include the need to consult with and take advice from other agencies such as the Police or social services should the need arise.

Aims

ADDITIONAL ACTIVITIES ORGANISED FOR PUPILS' CHARGES AND REMISSIONS

Introduction

the Board of Governors recognises the valuable contribution that the wide range of additional activities, including clubs, trips and residential experience can make towards pupils' personal and social education. The Board of Governors aims to promote and provide such activities both as a part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

Charges

The School reserves the right to make a charge in the following circumstances for activities organised by the school:

- **School Journeys in School Hours.** For proposed school journeys to a centre during the 5th (Y4), 6th (Y5) or 7th (Y6) year of primary schooling, a charge will be made for the transport, board and lodging element plus all activities provided by the centre.
- **Activities outside school hours:** The full cost to each pupil of the following activities deemed to be optional extras taking place outside school hours: Theatre visits, concerts, sporting fixtures (where there is an admission charge).
- **Before and after school regular activity clubs:** The school reserves the right to charge for these clubs (run by the school) and they will be charged termly. There will be no refunds issued or extra 'make up' sessions run if a session is cancelled or if a pupil misses a session. For clubs run by external providers, please see their terms and conditions.
- **Charging in kind:** the cost of materials, ingredients, equipment (or the provision of them by parents) for the following subjects: Cookery, sewing and handicraft.

The School may charge for ingredients and materials or require them to be provided if the parents have indicated in advance that they wish to own the finished product.

General

The Board of Governors may, from time to time, amend the categories of activity for which a charge may be made. Nothing in this Policy Statement precludes the Board of Governors from inviting parents to make a voluntary contribution towards the cost of providing education for pupils (for example the cost of day visits).

Remissions

Where the parents of a pupil are in receipt of the following, the Board of Governors will remit in full the cost of board and lodging for any residential activity that it organises for the pupil if the activity is deemed to take place within the school hours:

- Income Support
- Income-based Jobseeker's Allowance


- Income-related Employment & Support Allowance
- Support from NASS (National Asylum Support Service)
- Child Tax Credit (with no Working Tax Credit) with an annual income of no more than £19,995
- The guaranteed element of State Pension Credit
- Working Tax Credit run-on
- Working Tax Credit
- Universal Credit (provided you have an annual net earned income of no more than £7400, as assessed by earnings from up to three of your most recent assessment periods)

Where there is a genuine hardship case, the School will cover the cost of any shortfall.

For children who are eligible for Free School Meals, the Pupil Premium Grant can be used to enable participation in school trips and activities, including our residential school journeys.

The Charging and Remissions Policy was reviewed in: November 2025

It was formally adopted and approved by Governors:

Signed: 
(Chair of Governors)

Date: 18/11/2025

Date of next review (at least annually): November 2026